

MAY 2022
EBS 366
LABORATORY MANAGEMENT AND SAFETY
1 HOUR 30 MINUTES

Candidate's Index Number
Signature:

UNIVERSITY OF CAPE COAST
COLLEGE OF EDUCATION STUDIES
SCHOOL OF EDUCATIONAL DEVELOPMENT AND OUTREACH
INSTITUTE OF EDUCATION

COLLEGES OF EDUCATION
FOUR-YEAR BACHELOR OF EDUCATION (B.ED)
THIRD YEAR, END-OF-FIRST SEMESTER EXAMINATION, MAY 2022

MAY 16, 2022

LABORATORY MANAGEMENT AND
SAFETY

2:30 PM – 4:00 PM

SECTION B

Answer any TWO questions from this Section.

1.
 - a. What is management? [4 marks]
 - b. List and explain the **four** basic functions of management. [8 marks]
 - c. Explain **four** characteristics of management. [8 marks]

2.
 - a. Define the following:
 - i. Computer Laboratory. [2 marks]
 - ii. Computer Laboratory Management. [2 marks]
 - b. List **four** reasons why Computer Laboratories are still relevant or beneficial. [4 marks]
 - c. Explain the stages of Computer Laboratory development. [12 marks]

3.
 - a. What is Computer security? [2 marks]
 - b. Explain **four** threats in computer security. [12 marks]
 - c. Define the following terms:
 - i. Confidentiality [2 marks]
 - ii. Integrity [2 marks]
 - iii. Availability [2 marks]